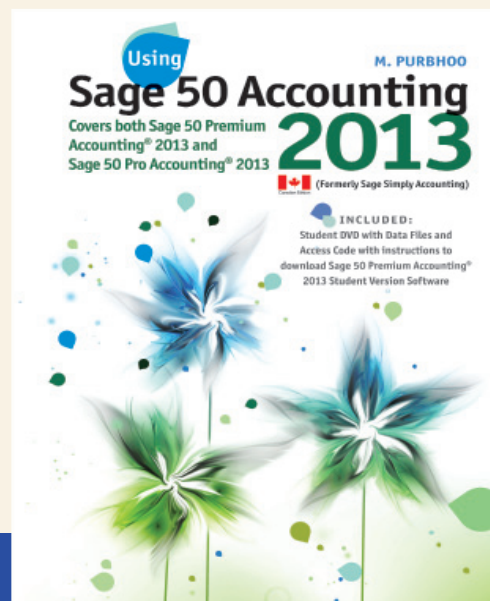


PEARSON CANADA PROUDLY PRESENTS

# Using Sage 50 Accounting 2013 (Formerly Sage Simply Accounting)

Mary Purbhoo

ISBN: 9780133451979



Publishing August 2013

Simply Accounting, now rebranded to Sage 50, continues to be the most popular accounting software of the Computerized Accounting course options offered by colleges and career colleges.

Updated annually, "Sage 50 Accounting® 2013" will ensure your students learn the all functionalities of the most recent release of Sage 50 Premium 2013 and Sage 50 Pro 2013.

## New To This Edition

- New homepage dashboard with key financial indicators
- Simpler installation procedure
- New email capabilities with respect to vendor notification of e-payments
- New ability to review posted paycheques without adjusting
- New ability to post paycheques to future years
- Enhanced and simplified business intelligence add-on
- New insurable vacation hours in the Record of Employment

## Table of Contents

### Part 1 Getting Started

- Chapter 1 Getting Started: Introduction to Sage 50
- Chapter 2 GST, HST and PST

### Part 2 Applications

- Chapter 3 Muriel's Murals: General Journal
- Chapter 4 Toss for Tots: General Ledger Setup
- Chapter 5 Chai Tea Room: Accounts Payable
- Chapter 6 Phoebe's Photo Studio: Accounts Receivable
- Chapter 7 Air Care Services: Receivables & Payables Setup
- Chapter 8 Helena's Academy: Payroll Journal
- Chapter 9 Lime Light Laundry: Payroll Ledger Setup
- Chapter 10 Flabuleless Fitness: Inventory Transactions
- Chapter 11 Andersson Chiropractic Clinic: Orders, Quotes & Deposits
- Chapter 12 Maple Leaf Rags: Currencies, Remittances & Accountant's Copy
- Chapter 13 Truman Tires: Allocations & Electronic Payments
- Chapter 14 Village Galleries: Budgeting
- Chapter 15 Tesses Tresses: Reconciliation & Deposits
- Chapter 16 VeloCity: Payroll & Inventory Setup
- Chapter 17 Stratford Country Inn: Comprehensive Practice

### Part 3 Advanced Premium Features

- Chapter 18 Ryder's Routes: Time & Billing
- Chapter 19 Able & Associates: Departmental Accounting

### Part 4 Appendices

- Appendix A Installing Sage 50
- Appendix B Shortcuts & Terminology
- Appendix C Correcting Errors after Posting

### Resources on the Student DVD

#### Data Files

- Premium Version Full Data Files
- Premium Version Backup Data Files
- Pro Version Backup Data Files

#### Accounting Cycle Tutorial

#### Appendices:

- Appendix D: Review Questions and Cases
- Appendix E: Customizing Reports
- Appendix F: Customizing Sales Invoices
- Appendix G: Multi-User Mode and Passwords
- Appendix H: Phoebe's Photo Studio—Cash-Basis Accounting
- Appendix I: Online Banking (plus enrichment Web site)
- Appendix J: Importing and Exporting Data
- Appendix K: Filing CRA Reports from Sage 50
- Appendix L: Integration with Microsoft Office
- Appendix M: Sage 50 in a Hosted Environment
- Appendix N: Sage 50 HR Manager
- Appendix O: Review of Basic Accounting